

Jikoji Board Of Directors Meeting, June 8 2014

Summary of Actions:

- Final [Minutes from Dec. 1 2013](#) approved
- Budget tentatively approved with review at December meeting and interim review and possible revision by Bryan, reflecting the new and improved accounting system and changing needs and priorities.
- Board approved “scholarship” provision for workshop attendance: Jikoji will pay scholarship costs for needy applicants from its revenues from the workshop attended.
- Strategy Committee completed draft [Mission](#) statement, and will continue to create strategy platform responding to [Shika Issues](#): John L as chair with Hollis and Jerry contributing
- Board size reduced to 5; Edith (1 more year of first term) and Meido (2 more years of first term) continuing, Greg confirmed as new/old Resident Representative.
- Cliff (final term) and Judy (first term) elected by Sangha present as incoming members; to replace outgoing members Dan, Jen, Cliff, and Doug.
- New officers elected by Board: Cliff as President, Judy as Vice-President, Bryan as Treasurer, and Edith as Secretary.

First Draft Minutes Body

Present

Board Members: (Cliff, Dan, Edith, Greg), Absent (Doug, Jen, Meido)
Hollis as bookkeeper, Bryan as Treasurer, Jerry, John Lowney
Residents: Mike, John F , Ying, Joe and Brie off and on.

Selection of Facilitator: Hollis

Call to order and introductions skipped

Final [Minutes from Dec. 1 2013](#) approved

Reports

Resident Teacher and Practice Committee Report

- Ongoing practice includes [Activities](#) (four major sesshins + Genzo-e with Santa Cruz Zendo and Kobun Memorial Sesshin in late July), [Daily](#) and [Sunday](#) practice, resident community work, and communications with all.
- Generally good attendance and participation, but with marginal fees from Jikoji programs (in part because Jikoji cannot distinguish between Contributions (non-specified) and Fees unless the donor/payee does so on his/her contribution/payment. Cash and checks without further identification are considered undesignated contributions.)
- No practice committee meetings, instead ad hoc and continuing informal communications as needed.
- Workshops have been revitalized by Joe and others, within a new committee including Joe, Mike (chair), Doug, and Brie? Five significant workshops have been successfully presented recently, plus the ongoing Science and Buddhism discussion series.

Residents Report

- Residents' Nominee Greg confirmed as continuing Residents Representative on the Board, by the Board.
- Appreciation for Facilities improvements championed by Bryan, particularly new women's bathroom.
- Sitting/reading room recommended for Residents Building. Insulation needed in roofs in some rooms.
- Population now 8 residents (various Staff to Part Timers), 7 chickens and 2 cats
- Continuing hope for policies to encourage more long term residency and more stable resident community
- Fire safety is major ongoing concern, particularly this year; a drill in conjunction with CDF is forthcoming.
- The generator procedures need to be practiced and then documented by Cliff.
- Power shed siding, generator housing needed.

Shika Report

- Presented by John F. discussed in some detail since the budget implications were onerous, requiring prioritization and planning.
- Further consideration by the Treasurer will at least address immediate Health and Safety Issues, and will prioritize and plan for future actions and improvements.
- Finance Committee concluded that one new refrigerator could be accommodated within the current budget .

Finance Report, from Hollis, Ken and Bryan

- To be added and linked.
- Bryan reviewed and compared balance sheet, revenues, expenses, and budget to prior years' financial reports.
- Fair market value, estimated by John L. at 1.5 million, is not reflected in the reports for legal reasons.
- Bryan explained the major factors, particularly the drop in contributions and balances year over year, as matters for continuing management.
- Major efforts have been underway for almost a year to upgrade the old accounting system to a new system.

Facilities Report by Bryan

- New well pump and filtering systems (UV and particulate)
- Relocated solar collector (reducing propane needs)
- New bathroom and related residents building improvements
- Earthquake Retrofitting is planned (but not yet funded) for the Community Building, along with other improvements in that building. No money is yet available.
- Many other improvements and new facilities are known but not yet prioritized or scheduled pending further discussions.
- Garden watering system alternatives are being decided.

Maintenance Report was skipped in view of Doug's absence, except for comments in context of other items

Animal Welfare report by Edith to be added and linked.

Communications Report by Joe

- Greatly Improved Email Distribution
- Facebook Pages (2100 followers including many zen centers)
- New "Cleanly Designed" Website (in process, by Joe, Jonathan and Robyn)
- New Podcast Audio Dharma Talks site and distribution, all championed by Joe Hall who has done virtually all of the coordination.

Draft copies, of Judy Cosgrove's forthcoming book of Kobun's sesshin talks, were distributed by Mike, as a gift from Judy. The book will be read in part as part of the Memorial Sesshin.

New Committee Members: Mike appointed Val to Practice Committee and Lance to Facilities Committee, in part to qualify them for eligibility for election to the Board June 2015.

Oversight Correction:

Grateful acknowledgement of long years of service by outgoing members:

- Dan (6 years, ex-Vice President)
- Jen (3 years, ex-Resident and Sangha member)
- Doug (3 years, ex-President)

Next Meeting: Sunday December 14 2014, 2 pm, unless the Board reschedules, e.g., Sunday Nov 30 2 pm, since Rohatsu will be Dec 1-7.